

# RURAL WATER SUPPLY PROCESS FOR NEW CONSTRUCTION

## PHASE 1 - Apply for a Mitigation Certificate

Fill out the Mitigation Certificate Application found on our website at <https://tinyurl.com/ruralwater> or pick one up at the Planning Division Office. We can also email a copy to you, send us a request for one to [rural.water@co.benton.wa.us](mailto:rural.water@co.benton.wa.us).

These documents need to be notarized which can be done at our offices at no charge.

### Choose Your Package

- Pkg A - 200 gallons per day usage which has a cost of \$663.00
- Pkg B - 300 gallons per day usage which has a cost of \$1410.00
- Pkg C - 400 gallons per day usage which has a cost of \$2157.00

These documents will need to be recorded which will have recording fees of Approx. (\$600+) see the Auditor's Office for current cost information.

Our office will prepare a Mitigation Certificate for your signature & payment, which you will record with the Auditor's Office and then send us a copy of the Auditor's Fee # (the receipt) via email or by dropping off a copy of the receipt to our office..

The total fees for Phase 1 consist of the Package price and the recording fee ranging from \$1300 to \$2800.

Once we have received a copy of the Auditor's Fee # we will then notify the Building Division that the RWSP Hold on the issuance of the permit is released. You will then contact the Building Division for any other requirements they may have pending issuance of the Building/FAS Permit.

## PHASE 2 - Buy a Water Meter and pay the Annual Monitoring Fee

Once you are ready to install the meter, call our office at 509-786-5612 and have a Meter Acquisition Form sent to you. Fill it out and return it via email

The Rural Water Supply Coordinator will contact you and set up a day and time for you to pick up the meter. Meter Prices vary and are currently priced at \$449 + tax. The Annual Fee is also paid at this time either \$180 (Jan-June) or \$90 (Jul-Dec)

Once the meter is installed, the Installers Certificate and required photos are emailed back to [rural.water@co.benton.wa.us](mailto:rural.water@co.benton.wa.us)

Staff will then review the photos and Installer Certificate and make sure the monitoring software is reading the meter usage. If all is in order a release of the RWSP hold on the Building Permit will be sent to the Building Division.

The total fees for Phase 2 for the purchase of the meter vary and are approximately \$485.37 for the one inch meter and \$336.19 for the 5/8 by 3/4 inch meter. The Annual Fee is also paid at this time either \$180 (Jan-June) or \$90 (Jul-Dec)

Every year thereafter at the first of the year the applicant/owner will be billed for their Yearly Annual Monitoring Fee (\$180).